ICVA Register of Gifts and Hospitality 2018 and 2019

**Please note:** Any reasonable working meals or refreshments at meetings are excluded from this register.

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| Date Received  | Gift or Hospitality  | Item Description | Circumstances of offer  | Donor | Recipient | Accepted or Declined? | Reason | Register Entry made by?  | Value |
| 15/9/18 | Gift | Gift bag including chocolate, pens, handcream & lip balm | Given as a thank you for chairing the West Midlands ICV conference. | West Mercia OPCC | Chief Executive | Accepted | Accepted as thank you and to build relationships. | Chief Executive | c£10 |
| 10/10/18 | Hospitality | Event at Old Bailey with dinner and speaker | To promote independent custody visiting  | City of London Police | Chief Executive | Declined | Unwell and unable to attend. | Chief Executive | Unknown |
| 13/10/18 | Gift | Box of chocolates | Thank you for delivering ICV training | Cleveland OPCC | Chief Operating Officer | Accepted | Accepted as a thank you | Chief Operating Officer  | c£5 |
| 15/10/18 | Hospitality | Place at public lecture and meal following lecture | Invited to meet key stakeholders and discuss shared work. | The Howard League for Penal Reform | Chief Executive | Accepted | Accepted as an opportunity to promote independent custody visiting. | Chief Executive | c£30 |
| 15/10/18 | Hospitality | Place at public lecture  | Invited to meet key stakeholders and discuss shared work. | The Howard League for Penal Reform | Chief Operating Officer  | Accepted | Accepted as an opportunity to promote independent custody visiting. | Chief Executive | Under £5 |
| 16/1/19 | Hospitality | Canteen lunch | Canteen lunch provided as part of post meeting discussions. | The Police Federation | Chief Executive | Accepted | Accepted to continue discussions from meeting. | Chief Executive | Under £5 |
| 30/1/2019 | Hospitality | Stall place at conference.Hotel room at conference.Refreshments. | ICVA offered a stall and place to run it at NPCC Criminal Justice Conference as well as hotel place as CJ Star award winner. | NPCC | Chief Executive | Accepted | This is an excellent opportunity to promote ICVA’s work to key speakers and stakeholders to influence change.Please note that ICVA will be working at this event. | Chief Executive | c£350 if place was sold to detainee. However, ICVA will be working / presenting at the event. |
| 23/7/2019 | Hospitality | Canteen lunch | Canteen lunch provided as part of post meeting discussions. | The Police Federation | Chief Executive | Accepted | Accepted to continue discussions from meeting. | Chief Executive | Under £5 |
| 4/9/2019 | Hospitality | Place provided to attend conference on women in the criminal justice system. | Prison Reform Trust offered place to ICVA as a key stakeholder in the area. | Prison Reform Trust | Chief Executive | Accepted | Accepted as an opportunity for networking and professional and organisational development | Chief Executive | c£150 if charged (event was free) |
| 10/9/2019 | Hospitality | Hotel and conference place at Police Federation Custody Conference. | Police Federation invited ICVA to attend as the Federation’s guest. | Police Federation | Chief Executive | Declined | Declined as it was not clear whether ICVA would speak at the event (ICVA eventually did) in order to ensure transparency and openness. ICVA paid for the Chief Executive to attend. | Chief Executive | c£200 |
| 14/10/2019 | Hospitality | Place at public lecture plus refreshments. | Open invitation for all to attend annual Parmoor lecture. | The Howard League for Penal Reform | Chief Executive | Accepted | Accepted as an opportunity to promote independent custody visiting and network with key stakeholders. | Chief Executive | Lecture was free to all, refreshments c£10 |
| 05/10/19 | Gift | Box of chocolates | Thank you for delivering ICV training | StaffsOPCC | Chief Operating Officer | Accepted | Accepted as a thank you | Chief Operating Officer  | c£5 |
| 15/10/19 | Hospitality | Canteen lunch | Canteen lunch provided as part of meeting discussions. | The Police Federation | Chief Operating Officer | Accepted | Accepted - mid meeting refreshments | Chief Operating Officer | Under £5 |